

Reference
Your File MS:BBS:be
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19 DEC 1955

U. S. Civil Service Commission
F At 8th Street, N. W.
Washington 25, D. C.

Attention: Mr. David F. Williams
Director, Bureau of Management Services

Dear Mr. Williams:

This will acknowledge receipt of your concurrence regarding our request for exception to the procedure on the disposition of Official Personnel Folders.

In all cases the Official Personnel Folders will be forwarded to the gaining agencies, unless prohibited by internal security regulations. In those instances, a transcript of CIA service will be furnished in lieu of the folder.

The promptness with which you approved this change to the requirements in the Federal Personnel Manual is greatly appreciated.

Very truly yours,

SIGNED

Harrison G. Reynolds
Director of Personnel

OP:RSD:TRB [redacted] mhb (14 December 1955)

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